



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**SIMEN CHAPARI COLLEGE**

VILL.- KHERONI, P.O.- SIMEN CHAPORI, DIST.- DHEMAJI, ASSAM, PIN-787061.  
787061

<http://www.simenchaporicollege.org>

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**March 2023**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

### About the college

Simen Chapari College was established in 1994 with the efforts of the people of the Simen Chapari locality considering the necessity of an institute of higher studies owing to the increasing number of passed out students from Senior Secondary schools as well as for development of the society through the enlightenment of education. Besides this, the senior citizens opined that education can alone be the instrumental in bringing about social change and promote culture and human values. They also conceived the idea of setting up this institution for facilitating education to those who are being deprived of higher studies due to poor economic condition.

Simen Chapari College, now a premier institute of higher education, is located at Latitude, 27.710995 (North) and long' 94.883662 of Simen Chapari, under Jonai Sub-Division, Murkong Selek Tribal Development Block, Jonai, in the District of Dhemaji, Assam. It is affiliated to Dibrugarh University, Dibrugarh, Assam, and situated across the bordering area of Arunachal Pradesh, inhabited largely by the people of different tribes and ethnic groups having their distinct culture, tradition, religions and languages. The college is situated at a distance of 56 kilometers from Dhemaji, the district headquarter, and 72 kilometres from Dibrugarh town.

Since its inception, the college has been run under the able guidance and supervision of the Governing Body and with the cooperation of conscious people till the day of its provincialisation by the state government w.e.f.01-01-2013. The college authorities have invested their efforts well for impartment of co-educational quality education with parental care by creating sound educational environment among the students, providing pure and safe drinking water facility, spacious nature of classroom apartments, open air playground, greenish garden, guidance and counselling etc. Care is also taken for the growth of physical, mental and social health of the students through proper suggestion, interaction, workshops and training like yoga exercises and meditation.

The college came into existence on 23rd September, 1994. At present, the college offers Honours courses in 10 different subjects. The college is outfitted with all modern facilities within a picturesque campus.

### Vision

**Vision:** The institution envisions for augmenting quality education through pragmatic approach with a view to improving socio-economic and cultural sides of the society.

We have the vision:-

- To promote quality education in higher studies for both boys and girls with harmonious relationships among all.
- To inspire the learners towards higher education
- To motivate learners for capacity building and self-reliance.
- To generate self-employable skills in collaboration with other Govt. agencies, NGO's etc.
- To inculcate moral and ethical values for being responsible citizens who may contribute well to the

development of society.

- To imbibe leadership qualities in students.
- To work for socio-economic and cultural development of the society.

To develop this college as one of the reputed institutes in the future.

## **Mission**

**Mission:** Inculcate moral and ethical values; develop skills, aptitude and attitude for a healthy culture; infuse the spirit of nationalism and also generate human resources.

The following facts reveal the mission of our college:

- The main objective of the college is to make the students aware of the present day world competitiveness in various professions.
- To make the teaching learning process more student-centric.
- We keep interest for quality enhancement in the professional development of the faculties.
- The college determines to support students in the development of their personality engaging them in the different co-curricular and extra-curricular activities.
- The college has been playing a pivotal role in acquainting students with the new trends of learning.

We also devote our time and energy for bringing about the innate potentialities of the learners through team work as well as academic activities.

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

The institution has sufficient number of dedicated teaching and non-teaching staff and satisfactory number of students.

The college has a well-stocked central library, departmental libraries etc. It provides free internet and Wi-Fi facilities for office staff within college campus, girls' hostel, LCD Projectors, Smart classrooms, Computer Lab cum ICT and other resources, and well-constructed playground, pure and safe drinking water facility, unique initiation of Ground Water Recharging System, girls' common room, boys' common room etc. we have one Open Cultural Stage, an Indoor stadium for sports such as Gym, Badminton, Table Tennis with attached washroom facilities. Running water facility is also made available across the stadium. Parking facility is available for both teachers and students. Tree plantation is done around the campus with the maintenance of cleanliness. The Career Guidance Cell organizes workshop and other programs for students' enrichment. The college has an Alumni association. The college runs a hygienic Canteen within the campus. In cooperation with teachers, the Principal works for effective implementation of the curriculum prescribed by the affiliating university.

The outcome of the college is reflected in the academic performance of the students as well as progression to higher studies and placement. Students are encouraged to interact with eminent personalities of different field, students of the other college and community members.

Apart from organizing seminar, workshop, lecture, the institution encourages its faculty members to get involved in Research work.

The IQAC is continuously involved in enhancing the quality education and it is supported by management and the stake holders in the formulation and implementation of its policies.

Students are encouraged to publish their creative thoughts, writings in the form of annual college magazine and the wall-magazines. The different Cells and committees as well as the IQAC are actively engaged in different student centric activities.

**Faculty co-operation in administrative decision making and vice-versa bears a harmonious relationship. Teachers and students are involved in social services and different extension activities under the guidance of NSS and various Cells of the college.**

Students are equally involved in curricular and extra-curricular activities.

### **Institutional Weakness**

Some of the institutional weaknesses are :-

\* One of the disadvantages of the institution includes no freedom to formulate a curriculum of its own, because it is fully designed by the affiliating University and the College has no choice in this aspect.

\* Insufficient fund to set up boys' hostel and sufficient faculty engagement.

\* The college is situated in rural based area.

\* Some students are dropped out due to poor economic conditions, disinterestedness towards higher education owing to some young people's interest in early engagement in work and early marriage.

\* No any additional UG programme or certificate courses so far.

\* More than 36% of posts are not still sanctioned although regular in service status.

\* Faculties involved in research activities are less in number. Still we are unable to organize national/international level seminars/workshops/ conference etc. except 2 nos. of National Level Seminars organized in the year 2014 by the education department of the college and also the organization of Webinar on 'The Language, Literature and Culture of Hazong Tribe; An Overview' organized by Centre For Ethnic Studies And Research (CESR), Guwahati, in collaboration with the Assamese department, Simen Chapari

College.

\* Presently, no research projects done by the faculty members.

### **Institutional Opportunity**

\*The reputation of the college since its inception and the ability to live up to the stated vision and mission has placed it in great demand throughout the region. Therefore, the institution can expand through introduction of Major in the Non-Major subjects, venue Centre for PG courses in some of the departments and offer skill based courses.

\*It can also develop soft skill and inter-personal competency of students. Training Program such as tourism, Organic tea plantation, bamboo plantation, paddy crops etc. can be introduced.

\*Further overall development can be done with required equipment and software.

\*The faculty members may avail the research facilities offered by various funding agencies.

\*For widening the scope of employment, short term courses or workshops can be organized.

\*There is greater possibility of networking among the alumni.

\*The institution can strive to eliminate the infrastructural inadequacies by submitting proposals for sanctioning grants from RUSA, Govt. of Assam, etc. stakeholders

### **Institutional Challenge**

\*The teachers are under pressure in completing their courses wholeheartedly because regular classes are often hampered by their involvement in other govt. duties like Election, Gunotsav, etc.

\*One of the major challenges is to increase the involvement of parents and alumni in different activities.

\* The college has the challenges to increase the enrollment of students, empower quality education and minimize the rate of drop out students.

\* Yet to motivate students to pursue higher education in a satisfactory level.

\* To encourage research/project work/field study/extension activity in the days to come.

\* To inspire students for national/state level competitive examinations.

\* We have to go a long way towards enriching students in the field of Games and Sports, culture and human values.

- \* To organize workshops for teachers for capacity building.
- \* To familiarize students towards changing patterns of society and culture.
- \* Fulfilling needs and educational opportunities for marginalized students.
- \* To attract students for employability in the areas of self-employment/ entrepreneurship.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

Simen Chapari College is affiliated to Dibrugarh University, Assam. The curriculum is generally designed and prepared by the affiliating university. The college offers BA Choice Based Credit System programme in ten subjects (Honours) i.e., Assamese, English, History, Philosophy, Economics, Political Science, Bodo, Sociology, Education and Mathematics (from the session 2021-22).

The college provides ample opportunities to the backward classes including SC/ST/OBC and students from Arunachal Pradesh, Manipur etc. Some students have achieved brilliant success in their examinations. The affiliating University provides entire course syllabus, duration of the session, the date of examinations, question papers, etc.

The institution encourages the faculty members to go for research, attend RC/OP in their respective subjects, to participate National and International seminar, conference, workshop etc. to present their research papers. The college also encourages them to publish those papers.

For effective curriculum delivery and classroom transaction, all the teaching departments prepare their own lesson plans for both the general and major course which include lecture hours, topics to be taught and other co-curricular activities to be conducted during the academic session and the progress is regularly monitored by the heads of the departments.

On the basis of theoretical knowledge, socio-economic surveys, project works etc. are conducted by the students. At the end of every academic session/course completion, overviews and reviews on examination results at different levels are done by the authorities in the academic committee meetings. The college encourages the faculty members to work for innovative teaching-learning process through conduct of seminars, symposiums etc. in collaboration with NGOs and local bodies.

### **Teaching-learning and Evaluation**

The college website or the prospectus provides all relevant information about admission, institutional facilities,

rules and regulations etc. at the time of admission. The admission is given on the basis of merit in the previous examination, viva-voce and written test. The college offers opportunities to the students of SC, ST, OBC etc. abiding by the directives of the Govt. of Assam and the Dibrugarh University. Scholarships and other concessions are provided to the economically weaker students. The detailed layout of the teaching plan is outlined in the college Academic Calendar. The college has efficient and dedicated group of teachers. Teachers participate in seminars, workshops, conferences organized by the various institutions. The faculty members adopt innovative approaches to teaching-learning process by introducing Internet, LCD projector, fieldwork, socio-economic surveys. The college has also provided a Computer Lab and Language Lab. Students are guided by the academic, personal and psycho-social support and other services by the faculty members and various cells. The college library collects books and various journals, newspapers, with the funds granted by the authorities. Books necessary for preparation for competitive examinations, internet facilities are provided to the students. Syllabus, question papers of the College and University examinations are kept in the library. Almost all the departments have their own departmental libraries. Career Guidance & Counseling Cell helps students to cope with the demands of competitive examinations. The teaching-learning atmosphere prevailing in this institution and the good percentage of results attracts the students every year. The institute monitors the quality of teaching-learning outcome through IQAC and other relevant cells, which collect feedback from the students and other stake holders. Parents-teachers meetings are held regularly. Awards in the form of cash, books and certificates are given away to students as a result of satisfactory performance.

### **Research, Innovations and Extension**

Simen Chapari College has constituted a Research Committee to encourage and extend all possible helps to the researchers to promote research works and development. Of course, minimum infrastructure facilities are provided by the institution for research works. Internet and Reference books are made available to all faculty members to facilitate research works in the college library. Teachers are encouraged to pursue minor/major research projects. Seminars are organized by the departments in the classes. Some numbers of faculty members have been awarded Ph. D, M. Phil Degree by various Universities of Assam and other Universities of India. At present, some faculty members are enrolled in different universities of the state for pursuing their Ph.D. work. A countable few faculty members have presented papers in national seminars. Faculty members have presented a good number of research papers in various National Seminars through their individual capacity and in collaboration with associates which are published in the proceedings of the relevant seminars. There are also other publications like chapters edited in books, journals etc. The college provides the facilities of Photostat, computer and printing work.

The college is involved in extension activities in different categories like community development, Social work, Health awareness, Health camp, Blood donation camp, Environment awareness, Gender sensitization etc. Organization of blood donation camps, AIDS awareness programme etc. are the works related to community orientation. The NSS Unit organizes extension programme like cleaning, tree plantation and other social activities. The Women's Cell addresses issues related to women staff and girl's students giving importance in gender equality and gender sanitization. It takes initiatives for guidance and counselling for girl students.

### **Infrastructure and Learning Resources**

The total area of the college campus is 27.8925615 acre (45 Bighas). The total built-up area is 4593.14 (in sq.m). The college has provided sufficient class room apartments to teach all subjects simultaneously. All the rooms are connected with electricity (fan facility and others) and pure and safe drinking water supply. The

college has digital classrooms equipped with modern facilities like LCD, overhead projectors etc. Moreover, proper sanitation and toilet facilities are provided for teaching, non-teaching and the students' community. There are available number of blackboards, lecture stands, desks and benches for conducting smooth teaching learning activities. The college has facilitated well accommodated staff common room, departmental rooms, administrative room with sanitation, one store room, guest room, two nos. of girls' hostels, girls' common room, indoor stadium, spacious nature of open air playground, NSS Nursery garden and a hygienic canteen. The institution has provided a Badminton Court, Gym and Table Tennis in the indoor stadium. The newly built central library of the college is well equipped with 3.0 Soul System and e-resources. The total library Books now stands at the strength of not less than 15000 numbers with complete Accession Numbering System. A powerful generator has been installed in 2013. The availability of these facilities of infrastructure and resources have been made possible with the help of the sanctioning and grants received from the esteemed UGC, Govt. of Assam, MP's & MLA's local area development fund and local donors and also to some extent from the college's own resources.

### **Student Support and Progression**

Information viz. admission procedure, fee structure, library facilities, attendance rules, courses offered, financial and student support services etc. are clearly mentioned in the prospectus. The college publishes an annual magazine which disseminates various information viz. infrastructural establishments, student activities, academic achievements etc. The college has also its own website <http://www.simenchaporicollege.org>.

Scholarship is given to the SC/ST/OBC and economically weaker sections of the society by the State and central government. The college provides free admission to the desiring and deserving students.

Special coaching and guidance are provided by the institution in Games and Sports. There are provisions for providing financial assistance and other necessary facilities to such students. Health camps are organized by the college to create awareness about health among the students. The faculty members also personally help in career concerns.

For skill development, computer training is imparted. Free coaching in volleyball, kabaddi, Taekowndo are given to the students. There are provisions for tutorial classes for the slow learners. Practice teaching in Spoken English is imparted to the interested learners.

The institution collects feedback from each batch of outgoing students. The information data supported by them are used for improvement of teaching-learning process and the infrastructure development.

In the field of publication, the college publishes its wall magazines, Departmental Wall Magazines and Annual college magazine "Saswata" along with "Geremsa" published by Bodo Students Literary Society.

The college has a body of Students' Union under the guidance of the Principal. The Alumni Association of the college keeps records of the alumnus and keeps in contact with them.

### **Governance, Leadership and Management**

The objective of the college is to facilitate quality education to students that come from socially and economically poor rural background. We, especially take care in bringing about harmonious relationships



among students with the attitude of gender equality and moral values.

The Governing Body of the college is the highest decision making authority with the Principal as its Secretary. The Principal plays the leading role in the governance and management of the institution. The college has an efficient internal management system under the leadership of the Principal for designing and implementation of its policies and plans effectively through the various committees constituted by the GB. The college authority sincerely follows the government rules and regulations in matters relating to appointment, admission, utilization of funds, and also the rules mandatory for all colleges under the guidance of UGC. The college is controlled and monitored by Directorate of Higher Education of Assam. All the stakeholders –students, teachers, parents, local persons, govt./non-govt. bodies etc. participate actively and cordially in institutional plans abiding by the stipulated norms and conditions. Thus, dynamic leadership and effective administrative system promotes co-operation, sharing of knowledge and innovations in the institution. The development of the institution comprises extension of building, providing additional facilities, introduction of new courses. The college arranges confidential evaluation of the faculty members and the overall institutional performance by the students through feedback which is perused by the Principal, and then he takes necessary actions/initiatives for further improvement of the facilities offered by the institution. Those who are employed on adhoc/contractual basis are offered a consolidated pay. Income/expenditure is closely monitored by the Principal. IQAC of the college plays a pivotal rule in leadership and management field.

The college has presently been communicating with Krishi Vikash Kendra and industrial sectors for providing training to students and local people for enrichment of the locality.

### **Institutional Values and Best Practices**

Simen Chapari College has given utmost importance in implementing gender equality with social justice. The women cell in coordination with the teachers of the college works for women students giving importance to the fact of gender sensitization and equity as well as for women empowerment and capacity building. We work for promotion of the gender equity by organizing International Women Day, Children Day, workshops on Human Rights with the efforts of the Education department, Political Science department and by dint of various cells of the college. The door of the college is kept open for the students of neighbouring state i.e. Arunachal, Manipur etc. The institution has installed LED Bulbs and Solar energy for the means of energy conservation in the campus and two nos. of girls' hostels for facilitating students of far off places. The institution has the accommodation of Solid Waste Management System and E-Waste Management System. The plastic materials or polythene bags in the outside or inside of the campus are decomposed of regularly. The dry leaves are swept away regularly for cleanliness and they are deposited in some places to manure the grounds of the green trees. The institution has disabled-friendly environment. For almost all the rooms and hostel verandas are surrounded by ramps with the availability of visitor's room.

The Departments of the College organize project study, motivational programs, English Speech practices, communication skill program, and emotional guidance etc. for all round development of students. Campus is made garbage free, anti-ragging free and pollution free for enhancement of better learning facility.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	SIMEN CHAPARI COLLEGE
Address	Vill.- Kheroni, P.O.- Simen Chapori, Dist.- Dhemaji, Assam, PIN-787061.
City	Simen Chapori
State	Assam
Pin	787061
Website	<a href="http://www.simenchaporicollege.org">http://www.simenchaporicollege.org</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Sachin Doley	03758-758202	9954785201	-	sachindoley201@gmail.com
IQAC / CIQA coordinator	Ananta Doley	-	6000975820	-	anantadoley818@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Assam	Dibrugarh University	<a href="#">View Document</a>

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	05-12-2011	<a href="#">View Document</a>
12B of UGC	05-12-2011	<a href="#">View Document</a>

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Vill.- Kheroni, P.O.- Simen Chapori, Dist.- Dhemaji, Assam, PIN-787061.	Rural	27.89256	4593.14

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,Assamese Honours	36	H.S	Assamese,English + Assamese	50	23
UG	BA,Bodo Honours	36	H.S	Bodo,English + Assamese	70	62
UG	BA,Economics Honours	36	H.S.	English + Assamese	30	11
UG	BA,Education Honours	36	H.S	English + Assamese	45	19
UG	BA,English Honours	36	H.S	English + Assamese	30	9
UG	BA,History Honours	36	H.S	English + Assamese	30	8
UG	BA,Philosophy Honours	36	H.S	English + Assamese	50	40
UG	BA,Political Science Honours	36	H.S	English + Assamese	75	70
UG	BA,Sociology Honours	36	H.S	English + Assamese	50	27
UG	BA,Assamese Non Honours	36	H.S	Assamese,English + Assamese	150	150
UG	BA,Bodo Non Honours	36	H.S	Bodo,English + Assamese	150	134
UG	BA,Economics Non Honours	36	H.S	English + Assamese	50	4
UG	BA,Education Non Honours	36	H.S	English + Assamese	100	50
UG	BA,English	36	H.S	English +	450	284

	Non Honours			Assamese		
UG	BA,History Non Honours	36	H.S	English + Assamese	50	16
UG	BA,Philosophy Non Honours	36	H.S	English + Assamese	50	9
UG	BA,Mathematics Non Honours	36	H.S	English + Assamese	20	15
UG	BA,Political Science Non Honours	36	H.S	English + Assamese	250	130
UG	BA,Sociology Non Honours	36	H.S	English + Assamese	100	58
UG	BA,Bodo Elective	36	H.S	Bodo,English + Assamese	100	17
UG	BA,Environmental Science	36	H.S	English + Assamese	450	284
UG	BA,Alternative Assamese	36	H.S	Assamese	50	0

### Position Details of Faculty & Staff in the College

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				25			
Recruited	0	0	0	0	0	0	0	0	18	7	0	25
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				39			
Recruited	0	0	0	0	0	0	0	0	27	12	0	39
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				13
Recruited	10	3	0	13
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				18
Recruited	14	4	0	18
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### Qualification Details of the Teaching Staff

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	8	8	0	16
M.Phil.	0	0	0	0	0	0	8	12	0	20
PG	0	0	0	0	0	0	27	12	0	39
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	0	0	0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**



Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	318	0	0	0	318
	Female	391	0	0	0	391
	Others	0	0	0	0	0

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	18	28	28	25
	Female	15	16	17	19
	Others	0	0	0	0
ST	Male	238	225	272	242
	Female	252	231	279	241
	Others	0	0	0	0
OBC	Male	64	74	96	76
	Female	65	55	96	64
	Others	0	0	0	0
General	Male	9	4	0	3
	Female	4	3	0	2
	Others	0	0	0	0
Others	Male	0	1	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		665	637	788	672

**Institutional preparedness for NEP**

1. Multidisciplinary/interdisciplinary:	For holistic development of students, the college offers flexible and innovative curricula that includes value education, environmental study and skill enhancement course with 4 credits. In B.A 1st
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	<p>semester there is a Compulsory (core) course on multidisciplinary. The college is preparing to include multidisciplinary subjects as per the National Educational Policy 2020. The college will organize lectures by inviting resource persons like Agricultural Scientists, Innovators and Medical Personals etc. to develop scientific attitudes among students of humanities, personals etc. The college plans to find out the real life problems being faced by local rural communities and its solution in a collective way. There is a special arrangement for livelihood programme to extend knowledge, skills attitudes and values among students to encourage them to become a job creator. The institution has made the decision to implement different multi-disciplinary or inter-disciplinary courses in future days in consonance with the initiatives visualized by NEP.</p>
2. Academic bank of credits (ABC):	<p>Regarding the implementation of ABC, the institution has to wait for the green signal of academic council of Dibrugarh University. The pedagogical approach of the college is student centric. Continuous and comprehensive evaluation is applied to assess the learning outcome of students. The college IQAC also keeps cumulative records on the internal examinations of the students in systematic order. The students' progress report is also recorded in concerned department files.</p>
3. Skill development:	<p>The college takes every possible effort to inculcate positivity among the learners. IQAC, NSS, Vivekananda Cell, Women Cell, Teacher Unit, Eco Club, Career Guidance and Counseling Cell, Ranger and Rover unit, Child Development Centre etc. celebrates or observes various national and international important days. Various cells also organize seminars, workshops, talks for development of soft skills among students. Mentoring of students is also one important practice of the college. The college has tried ceaseless effort to make conducive democratic atmosphere to develop leadership quality among the student community. Further, the college authorities have intended to introduce life skills or soft skill courses for the enrichment of its students in the very near future.</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>The college offers Modern Indian Languages, i.e. Assamese, Bodo at undergraduate level. Teaching is imparted through bilingual mode as in Assamese and</p>

	<p>English. There is a Bodo Students' Literary Society for preservation and expansion of Bodo language and culture. The Society also publishes an annual magazine namely, 'Geremsha'. 'Kangkin Kebang' is an interaction programme celebrated annually in college by the Mising students in collaboration with TMPK, for the practice of Mising language and culture. Under CBCS system, the syllabic contents include various integrative facts of Indian knowledge system in papers like History, Philosophy, Assamese and Political Science.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>The college makes all necessary effort to help students to attain life-long realistic knowledge, to inculcate values and to acquire positive attitude and qualities so that they can lead a successful life. The institution follows the guidelines of Dibrugarh University to implement variety of approaches in teaching learning process like seminars, workshops, lectures, field works, micro teaching, practical, tutorials etc. as outcomes-based education (OBE). All courses are designed keeping this view the regional and global requirements. The programmes undertaken by the college ensure social responsiveness and ethics, as well as entrepreneurship skills so that students contribute to the socio-economic development. Further, the Ability Enhancement Compulsory Courses and Skill Enhancement Courses introduced under CBCS system of Dibrugarh University encompasses for enriching skillfulness among students for carrying on a better career in their lives.</p>
<p>6. Distance education/online education:</p>	<p>The PG courses in Arts had been imparted through distance education mode under Gauhati University from 2009 to 2014. And now, again, the college is intending to apply for distance education in different subjects of UG level through both online and offline mode.</p>

**Institutional Initiatives for Electoral Literacy**

<p>1. Whether Electoral Literacy Club (ELC) has been set up in the College?</p>	<p>Yes, It was formed on 10/01/2016.</p>
<p>2. Whether students' co-ordinator and co-ordinating</p>	<p>Yes, It was formed as the following structural body –</p>

<p>faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?</p>	<p>1. Chairman : Principal 1 2. Coordinator : Nominated form the department of Political Science 1 3. Student's Coordinator: General Secretary of the Students' Union Body 1 4. Member : Representative of one member of each department of the college 10 5. One student member from each department and each class 30 6. Respected Invitees Representative: Election Officer of 1 Total = 44 As per the above structure the committee is constituted by 44 nos. of members since the college has ten departments. The Co-ordinator and the student's co-ordinator of the last five years is given as follows – Sl. No Year Faculty Co-ordinator Student Co-ordinator 01 2017-18 Sri Bhupen Chungkrang Sri Jiban Rabha 02 2018-19 Sri Bhupen Chungkrang Sri Madhurjya Chutia 03 2019-20 Dr. Ananta Doley Sri Kaleswar Doley 04 2020-21 Dr. Ananta Doley Sri Sukreswar Basumatary 06 2021-22 Sri Bhupen Chungkrang Sri Jay Kr. Panyang</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>The ELC of the college inspires the students for voluntary contribution in the electoral process-participation in voter registration of students and communities where they come from assisting district election administration in conduct of poll. The ELC of the college also takes part Voter Awareness Campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society specially transgender, commercial sex workers, disabled persons, senior citizens etc. particularly in our rural areas. The college has been conducting awareness programmes to motivate the responsibility of each voter before Parliamentary, Assembly Elections and our local bodies election. Some of the specific initiative taken by ELC of the college is as follows:- 1. Voter Registration camp for the eligible students in the college campus. 2. Voter awareness camp conducted at nearby villages under Simen Chapori Gaon Panchayat. 3. Voter awareness camp conducted for rural people &amp; senior citizen at various villages. 4. Voter awareness guest lectures conducted for students.</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>The Electoral Literacy Club takes initiatives regarding electoral related issues in our college before parliamentary and local bodies elections.</p>

<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>Students above 18 years are advised to enroll in the electoral roll who are yet to be enrolled as voters by ELCs as well as by the college to institutionalize mechanisms to register eligible students as voters.</p>
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## Extended Profile

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### 1 Students

#### 1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
709	665	637	788	672

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 39

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
39	39	39	38	38

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
64.33	33.70	44.71	47.41	129.8



## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

###### Response:

Simen Chapari College is a higher educational institute where constant efforts are made to prepare the youth to keep pace with the rapidly changing competitive world, develop their personality and enrich their intellect. The college is affiliated to Dibrugarh University and the curriculum for graduate degree in Arts is designed by the University. The planning and documentation of curriculum is done accordingly.

**Class Routine:-** The Academic Board of Simen Chapari College prepares class routine in the beginning of each semester considering the syllabus. Based upon the General Routine, each department prepares departmental class routines and allot classes to concerned teachers (Course Teachers).

**Orientation:-** The College organizes interaction/orientation programmes for the students HODs and teachers of every department orient the students about the courses, syllabus, rules and regulations and different facilities of the college. P.O of NSS, coordinators of IQAC, Career Guidance & Counselling Cell, Women cell, Vivekananda Kendra instructs students regarding their roles and duties to achieve success in various activities.

**Course Plan:-** Departments prepare semester wise Course Plan. HODs monitor the effective implementation of the teaching plan.

**Tutorial Classes:-**The College ensures effective curriculum delivery by conducting Tutorial classes.

**Monitoring and Mentoring:-** The learning of students is monitored through class tests, home assignments, group discussions and seminar paper presentation. Teachers of the departments mentor students on different issues related to both academic and non-academic fields.

**Assessment and Results:-** The examination committee of the college plans and conducts the sessional and end semester examinations of Dibrugarh University. Concerned departments are responsible for internal assessment.

**Feedback:-**The College collects and analyses the feedback from all stakeholders. Feedback is collected from students, teachers, guardians, alumni and employees. Based upon the feedback report, the college has taken necessary action to make curriculum delivery more effective.

**Co- curricular Activities:-** Along with the academic routine learning, students participate in different co-curricular activities under the supervision of the teachers. The departmental forums, students' union, teacher's unit take initiatives to organize college week, lecture programmes, talks etc. to develop the potentialities of students.



<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

<b>1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years</b>	
<b>Response: 1</b>	
<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

<b>1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years</b>				
<b>Response: 1.56</b>				
<b>1.2.2.1 Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years</b>				
2021-22	2020-21	2019-20	2018-19	2017-18
54	0	0	0	0
<b>File Description</b>	<b>Document</b>			
Upload supporting document	<a href="#">View Document</a>			
Institutional data in the prescribed format	<a href="#">View Document</a>			

## 1.3 Curriculum Enrichment

<b>1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum</b>
<b>Response:</b>
The curriculum for UG level deals with cross cutting issues like gender, human values, environment and professional ethics. To promote environmental awareness among students, the paper for study on Environmental Studies is made compulsory by the esteemed Dibrugarh University in 3rd Semester of UG

level.

Syllabus of both Assamese and Bodo covers issues related to culture and human values. Drama, novels, short stories, poetry, literature included in the curriculum aim to develop healthy, positive attitudes in students. The curriculum of Economics covers environmental issues like ecology, sustainability, biodiversity etc. It has a complete paper on Environmental Economics. The department of Education has elective papers on value education, Gender Education and Human Rights. The entire course of Education department includes topics like women education, mental health, human rights, world peace, past heritage, adjustment, equality, environment etc. The curriculum of English includes papers like Indian Classical Literature, Women's writing, Popular literature, Literature of the Indian Diaspora and Partition Literature etc. that are quite relevant to the human values, feminism, gender issues and ethical values. Syllabus of Political Science deals with the issues like democracy, human rights, equality, justice, freedom movement, decentralization, multiculturalism etc. The papers of Philosophy department i.e. Indian Ethics, Western Ethics, Applied Ethics, Philosophy of Feminism are devoted to feminism, ethics and moral values. The department of Sociology has a complete paper on Sociology of Gender. Environmental Sociology is also a paper on environmental issues. The entire course of Sociology covers society, multilingualism, multiculturalism, diversity, equality, social movement, modernization, social stratification, social status, social mobility, social development etc. C-12 paper of History department is concerned with "Women in Indian History", "History of Ecology and Environment in India" which is an optional paper of 3rd semester.

IQAC, NSS, Students Union, Women cell, Teachers' Unit, Rangers and Rovers Group are actively involved in on campus and off campus activities on environmental issues. The college regularly celebrates International Yoga day, World Environment day, Independence day, Republic day, Human Rights day, Independence day, AIDS day, Constitution day, Forest Day, Earth Day etc. to promote environmental awareness, human values and professional ethics among students.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

**Response:** 14.81

#### 1.3.2.1 Number of students undertaking project work/field work / internships

Response: 105

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System

**1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)**

**Response:** Yes

File Description	Document
Upload supporting document	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Enrolment percentage

**Response:** 73.96

##### 2.1.1.1 Number of students admitted year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
386	350	261	368	299

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
450	450	450	450	450

#### File Description

#### Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

#### 2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

**Response:** 81.43

##### 2.1.2.1 Number of actual students admitted from the reserved categories year - wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
153	157	133	159	139

##### 2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
182	182	182	182	182

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 2.2 Student Teacher Ratio

### 2.2.1 Student – Full time Teacher Ratio (Data for the latest completed academic year)

**Response:** 18.18

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

**Response:**

The College always emphasises on how the learning be made more student centric. In addition to chalk and talk method, the lecture method is occasionally supplemented by overhead projector, power-point and LCD projectors.

The strategies are given below:

- \* The digital class room is provided for facilitating the knowledge of ICT for the teachers and students alike.
- \* The faculties of Third Eye Computer Education provide training on computer skills to teachers, non-teaching staff and students.
- \* The students participate in extensions programs whereby they learn something.
- \* Group discussion, seminar, educational tours to academic institutions and historical places are also some of the measures to make learning more student-centric.
- \* A few teachers have published text and reference books,
- \* Another innovative mechanism is 'INTERACTIVE LEARNING'. The teachers try to develop personal contacts with the students and allow interaction with them after the class in their respective departments.
- \* Vernacular Medium is used sometimes to aid the smooth understanding of the students. Questions

relating to the syllabus and other relevant questions are discussed inside the classroom.

- \* Organization of Field study by the departments enhances their knowledge of field survey.
- \* Participatory learning activities such as wall magazine, annual magazine, project work, assignments, and extracurricular activities of NSS etc. are regularly conducted.
- \* For improvement of communication skill in English, interaction is held by dividing students in peer groups.
- \* For further enhance of communication skills, departmental seminars are held and the students have been encouraged to select topics of their own, or among the topics given by the teacher.
- \* Simen Chapari College Student Union organizes “College Week” and Freshers’ Meet which is a platform to search potent talents of the students in different aspects.
- \* To encourage the students, the college annually presents an award i.e. “College Best Graduate Award”. Moreover, the meritorious students are also felicitated.
- \* During the college week, various competitions are held in culture, music literature, athletics, indoor and outdoor games etc. And also, Simen SCCSU under the Chairmanship of the Principal publishes a magazine annually through which the creativity is nurtured. The students publish their creative writing in the “Wall Magazine”, in hand written form. The mentors in general, decode different types of knowledge such as ICT soft skills, and skills of different works from time to time
- \* Teachers make use of ICT Tools like projectors. Digital Broads, etc.
- \* Topics relating to the syllabus are again and again discussed and interacted in the classroom.
- \* Different programmes like recitation, quiz, assignment, extempore speech etc. are organized to make the process of learning more interesting.
- \* The college caters to the diverse needs of different levels of students.
- \* Seminars/Workshops are also arranged in the digital classrooms which build up self-confidence in students.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

**Response:** 100

**2.4.1.1 Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:**

2021-22	2020-21	2019-20	2018-19	2017-18
39	39	39	38	38

File Description	Document
Upload supporting document	<a href="#">View Document</a>

**2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**

**Response:** 53.89

**2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
23	22	21	20	18

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

**2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient**

**Response:**

The University frames all the rules and regulations regarding the evaluation process in the meeting of “Board of Studies” and “Academic Council” and circulate the resolutions to all the affiliating colleges. The principal also provides the copies of resolutions to the HODs and ensures that the faculty is aware of the matter. The principal convenes general meeting of the faculty members and appraises the evaluation process through discussion. Consequently, the faculty members also apprise the students in their respective

classes. In the semester course, the University reserves the right to set questions of 80% marks in each paper in end semester examinations and the rest 20% marks for internal marks to be evaluated by the colleges. This 20% are accrued of 5% from 1st sessional, 5% from 2nd sessional examination, 5% from students' attendance and 5% from seminar / GD / assignments etc. The college ensures the effective implementation of the sessional marks through in-semester examinations; seminar/GD /Assignments and strict norms of students' attendance. Under the support and guidance of the college academic board constituted of all the heads of the departments, the examination procedure for sessional examinations/internal examinations are framed in cooperation with all the faculty members. All the examination halls/rooms are kept under the purview of CCTV cameras. All teachers are assigned accordingly to set question papers in printed form from the Units taught up to the time and discuss some of the referential issues in the classes. Routine is provided before the start of the examinations. Examinations are conducted and evaluated by the concerned teachers. The result is declared and students are let to know about their secured marks.

If any grievance from the students arises for their dissatisfaction with the secured marks in the sessional examination, provision is also kept for students to see their answer scripts and as well as for rechecking of the same by the teachers. Utmost attention is given for facilitating them with question papers and answer scripts in time so that they need not waste time in the examination hall. Care is also taken for the diseased examinees with the facility of First Aid or taken to the nearby public health centre in matters of seriousness.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

#### Response:

The teaching strategies of the college are structured through college academic calendar framed in close affinities with the esteemed Dibrugarh University Calendar, teaching plan and time table i.e. the class-routine. The teachers have been deputed for short term, orientation and refresher courses for their knowledge up-gradation.

The college authorities and the IQAC adopt appropriate measures for regular holding of classes, completion of syllabi and providing adequate infrastructural facilities such as class-room and laboratory equipment, reading materials in the library etc. The departments hold class test series, sessional examinations, seminar, group-discussions etc. Special care is taken for the disadvantaged and slow learners. Over and above the classroom suggestions, additional teaching is done for the completion of course contents in stipulated time as per guidelines by the university.



The college has the mechanism of assessing the teachers by students' feedback through a set of certain questionnaire. Students are assessed through the performances in various examinations. Moreover, the talents of the students have been searched in diverse areas the institution gives prime attention in searching out the student's talents in diverse areas.

The program outcomes, program specific outcome and course outcomes for B.A. (Major/Honours) Courses offered by the institutions are displayed in the college website. The college has clearly stated learning outcomes. These are enshrined as the vision, mission and the objectives of the college. Further, these are formally or informally discussed in various programmes held at the college. The new comer students are introduced to these outcomes at the time of admission as well as on the day of Freshmen Social. The course or programme outcome is reflected in the results of the students. In general meeting or any other academic sittings, students are also familiarized with the learning outcome by pin pointing at the results of those who have been able to bring glory to the institute as well as to their departments. A few records are reflected in the college website.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6.2 Pass percentage of Students during last five years

**Response:** 72.15

### 2.6.2.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
72	159	251	44	145

### 2.6.2.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
120	161	280	210	159

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

<b>2.7.1 Online student satisfaction survey regarding teaching learning process</b>	
<b>Response: 3.54</b>	
<b>File Description</b>	<b>Document</b>
Upload database of all students on roll	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

**Response:** 0

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.2 Innovation Ecosystem

**3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge**

**Response:**

Workshop, seminar, visit to entrepreneurial centers are organized by the college for students to motivate their entrepreneurial instinct. Local entrepreneurs are invited to address the students and inspire them. Facilities are provided to students to directly interact with outstanding entrepreneurs to encourage students to consider startups and entrepreneurship as a career option.

The students of Education Department visited Nilakh, the adopted village by Krishi Vigyan Kendra and prepared their project report on agricultural entrepreneurship.

Women Cell organized a workshop on Pickle making in **2017** as a programme for empowering women of neighboring area. The cell also organized competition of Eri spinning and hand embroidery among local women in **2017**

The college has a Research Cell to motivate the faculty members to write research papers and research projects and submit it to various supporting agencies like DRDO, DST, and AICTE etc. The cell works for creating research culture among faculty members and students. The cell also attempts to develop new plan and strategy for teaching learning field. It also organized meeting among faculty members regarding NEP 2020 for its better implementation in college level.

The college has taken initiative for upliftment and preservation of bio-diversity in outside and inside of the college campus. The college has made bio-diversity garden covering a pond, wild bee hives and artificial bird nest.

The college has signed MOU with Krishi Vigyan Kendra for undertaking projects on Vermi-composed, Mushroom cultivation, Bee-keeping, Fishery etc.

The college has literally created a room for incubation of ideas where suggestions from college community members are welcomed and examined for implementation.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### ***3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years***

**Response:** 0

#### **3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## **3.3 Research Publications and Awards**

### ***3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years***

**Response:** 0.15

#### **3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	6	0	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

**Response:** 0.97

#### 3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	8	17	6	7

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 3.4 Extension Activities

### 3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

**Response:**

The IQAC in cooperation with NSS and other Cells conducts different extension activities in and outside of the college campus.

The college is engaged in various extension activities including academic service, field study, emotional development, professional development etc. The college has also adopted one of the nearby villages namely 'Simen Koiborta'.

Few programmes conducted by the college are mentioned below:

## 2017

- \* World Environment Day organised on 05/06/2017.
- \* Cultural competition held on the eve of the celebration of the 71st Independence Day of India.

## 2018

- \* Rabha Sangeet Competition held on the event of Bishnu Rabha Divas, 20/06/2018.
- \* Matribhasa Divas observed on 21st February, 2018
- \* Four Days' Workshop on 'Teaching English in Secondary Level School' organized by Career Guidance and Counselling Cell on 29/06/2018, with the wholehearted participation by secondary school teachers under Jonai Sub Division.
- \* A Two Days Workshop on "The Use of Tools, Methods and Techniques of Teaching Tactics" held on 29th & 30th June, 2018, at the college for teachers organized by the Career Guidance & Counselling Cell.
- \* Dibrugarh University Inter College Badminton Competition hosted by the college on 14th and 15th September, 2018.
- \* 125th World Brotherhood Day on 18th September, 2018
- \* Surgical Strike Day carried on 29/09/2018.
- \* 150th Gandhi Jayanti on 2nd October, 2018.

## 2019

- \* Awareness Programme on "Depression cum Prevention of Suicide", organized by the District Mental Health Programme, Dhemaji Civil Hospital, on 08-03-2019.
- \* 5th International Yoga Day observed on 21st June, 2019.
- \* Mental Health and Hygiene programme held on 26/06/2019.
- \* Speech event among students took place on the 73rd Independence Day.
- \* Awareness programme on anti-ragging organized on 22/08/2019.
- \* Fit India Movement Day celebrated on 29/08/2019
- \* NSS Foundation Day celebrated on 24/09/2019.
- \* Guardian Meet held on 19/10/2019.
- \* Felicitation programme held on 05/11/2019 for the winner of Taekwondo, Miss Dalimi Swargiary.

\* Career Counselling programme held under Career Guidance and Counselling Cell, on 21st January 2020, in collaboration with Assam Down Town University, Guwahati.

\* Co-hosted a National Level webinar on “The Language, Literature and Culture of Hajong Tribe: An Overview”, organized by the Centre for Ethnic Studies And Research (CESR), Guwahati, Assam, in collaboration with the Department of Assamese, Simen Chapari College, 20th Aug. 2020.

2021

\* An Awareness programme on ‘Targeted Intervention Cum Screening Camp’ organised on 10/03/2021 in collaboration with District Mental Health Centre, Dhemaji.

\* World Bicycle Day observed by the college on 01-06-2022.

\* Celebrated Kolaguru Bishnu Rabha Divas on 20-06-2022.

\* Observed 8th International Day of Yoga 20-06-2022.

\* Celebrated Har Ghar Tiranga on 08-08-2022 on the eve of 75th Independence Day of India.

\* Workshop on ‘Cyber Security Awareness’ organized by Simen Chapari College in collaboration with Gratia Technology, Guwahati, and Career Guidance Cell on 03-09-2022.

\* Awareness Workshop on HIV/AIDS, STI/STD, 2017 Act, TB, Adolescence Reproductive Sexual Health & Substance Abuse, held on 20-10-2022, at the college with the initiative of Monuj Buragahain, F.O. cum Resource Person, Dhemaji

File Description	Document
Upload Additional information	<a href="#">View Document</a>
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### 3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

#### Response:

**Simen Chapari College had awarded many awards from different Governmental and non-governmental agencies during last five years.**

1. During 2016-2017 Runners Up position had been achieved by Teachers’ unit, Simen Chapari College, in the Zonal Level Volley ball competition organized by Dhemaji Dhakuakhana Zone, Assam College Teachers’ Association among the Teachers’ Members of the ACTA at Moridhal College, Dhemaji, Assam.
2. Third Prize achieved by the College Students’ team in district level Quiz Competition organized by

Jonai Sub-divisional Office in collaboration with Save Poba Rain Forest (NGO) on 13th August 2016 at Murkongselek College, Dhemaji, Assam.

3. In 2017-2018 **Best College** award received by a group of our college students from the University of Science and Technology, Meghalaya in their North East Graduate Congress 2018 held from 16th February 2018 to 18th February 2018 under the supervision of Mr. Krishna Bhujel, the assistant professor of English, Simen Chapari College.
4. The NSS Cell, Dibrugarh University awarded a certificate of appreciation for outstanding progress in NSS field to Dr. Jiban Buragohain, Assistant Professor, and Department of Philosophy and Programme officer of the NSS unit of the College.
5. In 2021-2022 a great achievement had been owned by the College for continuous and progressive activities in the field of agriculture and environment section. Dr. Sachin Doley, Principal, Simen Chapari College, had been awarded a certificate of appreciation by the Save Poba Rain Forest (NGO) on 5th June 2022 on the occasion of World Environment Day.

All these achievements encourage the college community for taking innovative strategies in sports, culture and social/community extension activities fields.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
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**3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years**

**Response:** 15

**3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	5	5	5

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>



### 3.5 Collaboration

**3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.**

**Response: 3**

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

##### Response:

The infrastructure and Physical facilities which are provided in the College for all round development and used for various purposes shown as :-

1. Principal's Chamber
2. Total Class Room used- 19 nos. (Hall-4, Class Room 15 = (10 Rooms +5 Smart Room)
3. Under Administrative Building :-

(i) General administrative section A

(ii) Accounts section B

(iii) Students Support Counter C

(iv) Office Counter

1. Departmental Office Room- 09 Nos. (each department)
2. IQAC and Placement Cell
3. Laboratory Room
4. Language Lab & Career Guidance and Counselling Cell
5. Computer Lab & ICT Room
6. Open Cultural Stage
7. Gym
8. Yoga centre
9. Conference Hall cum Video Conferencing
10. Girls Hostel -2 Nos. (Capacity 60)
11. Girls' Common Room
12. Boys' Common Room
13. Teachers' Common Room
14. College Canteen
15. Indoor Stadium
16. College Central Library Building
17. College Play Ground -1
18. Walking Zone 500 mtrs. Long
19. Confidential (Examination Branch) Room -1
20. Adequate Toilet Facilities (Urinal-18 units & Toilet-8 nos.)
21. Cycle Stand -2
22. Car Parking -1
23. Equal opportunity & ST ,SC Cell
24. Rain Water Harvesting System -3 Units

25. Ground Water Recharging system -7 Units
26. Women Cell
27. Grievance and Redressal Cell
28. Anti- Ragging & Sexual Harassment Cell
29. Health and Sanitation Club and Eco Club
30. Research and Development Cell
31. Students' Welfare Cum Union Room
32. NSS & Ranger and Rover Unit -1
33. Washroom both for Gents & Ladies and Students -5 nos.
34. Garden
35. Fire Extinguisher -12
36. Alternative Power Supply Unit -1
37. Solar Panel -30
38. Computer Sets- 38 nos. etc.
39. Child Development Centre
40. Vermi compost

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

**Response:** 63.88

##### 4.1.2.1 Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
40.8	18.2	17.3	28.1	100

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

**4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library**

**Response:**

Library has the initiated the automation process with Integrated Library Management system SOUL 3.0 of INFLIBNET centre purchased in August 2022. Further, the library at the initial stage started to create the book and user database using the ILMS. Till date, 8000 numbers of books (Retrospective conversion) is converted into the electronic bibliographic accessible form Integration of RFID with ILMS. The library has upgraded and linked its ILMS SOUL 3.0 with the RFID system where books and patrons are linked with RFID tag. About, 7000 books and all the library users (students, teachers and Non-teaching staff) were completed with RFID tag.

## 1.OPAC Browsing Facility

For maximum use of the existing library collection, the OPAC (Online public access catalogue) browsing facility is made available through OPAC nodes.

## 1.LAN set up with networking

The ILMS server SOUL 3.0 is further extended using the LAN connectivity to five more computers.

## 1.Subscription to e-resources

The library has Registered for N-List, but not yet activated. The process is going on for early activation from the concerned authorities.

Annual expenditure for purchase of books and journals year-wise during the last five years

o

Session	Accession Number	Amount Expended
2017-18	10324 to10869	Rs. 240432
2018-19	10870 to11852	Rs. 266537
2019-20	11853 to 12152	Rs.49000
2020-21	12153to12333	Rs.37830
2021-22	12334 to13433	Rs.266324

**News papers**

Session	Name of the News papers	Total amount
---------	-------------------------	--------------

2017-2018	Asomia Pratidin , Amer axom, Dainik Janambhumi, Assam Tribune, Agradut	15750	
2018-2019	Asomia Pratidin , Amer axom, Dainik Janambhumi, Assam Tribune, Agradut	15750	
2019-2020	Asomia Pratidin , Amer axom, Dainik Janambhumi, Assam Tribune, Agradut	15750	
2020-2021	Asomia Pratidin , Amer axom, Dainik Janambhumi, Assam Tribune, Agradut	15750	
2021-2022	Asomia Pratidin , Amer axom, Dainik janambhumi, Assam Tribune, Agradut	15750	
		Total = <b>78750/-</b>	

### Journals

Session	Name of Magazine	Amount Expended	
2017-2018	Kurukshetra, Yojana, The Heritage, Bikiran	3328	
2018-2019	Kurukshetra, Yojana, The Heritage, Bikiran	3328	
2019-2020	Kurukshetra, Yojana, The Heritage, Bikiran	3328	
2020-2021	Kurukshetra, Yojana, The Heritage, Bikiran	3328	
2021-2022	Kurukshetra, Yojana, The Heritage, Bikiran, The all Assam College Teachers Association, Abhibiyakti	3328	
		Total = <b>16640/-</b>	

**Magazine**

Session	Total Books	Name of Magazine	Amount
2017-2018	12 Each	Gariyashi, Compitition Success, Pratiyogita Kiran, Outlooks, Priya Sakhi, Aina, Prakash, Bara Uthara, Current Affairs, Barta Pakhily, Prantik, Arunodoy, Samaloy	<b>8280</b>
2018-2019	12 Each	Gariyashi, Compitition Success, Pratiyogita Kiran, Outlooks, Priya Sakhi, Aina, Prakash, Bara Uthara, Current Affairs, Barta Pakhily, Prantik, Arunodoy, Samaloy	<b>8280</b>
2019-2020	12 Each	Gariyashi, Compitition Success, Pratiyogita Kiran, Outlooks, Priya Sakhi, Aina, Prakash, Bara Uthara, Current Affairs, Barta Pakhily, Prantik, Arunodoy, Samaloy	<b>8280</b>
2020-2021	12 Each	Gariyashi, Compitition Success, Pratiyogita Kiran, Outlooks, Priya Sakhi, Aina, Prakash, Bara Uthara, Current Affairs, Barta Pakhily, Prantik, Arunodoy, Samaloy	<b>8280</b>
2021-2022	12 Each	Gariyashi, Compitition Success, Pratiyogita Kiran, Outlooks, Priya Sakhi, Aina, Prakash, Bara Uthara, Current Affairs, Barta Pakhily, Prantik, Arunodoy, Samaloy	<b>8280</b>
			<b>Total</b>

**Average Percentage per day usage of library by teachers and students**

<b>Sesssion</b>	<b>STUDENT</b>	<b>TEACHERS</b>
2017-18	14.15%	30%
2018-19	20.5%	33%
2019-20	7.2%	10.2%
2020-21	5.2%	3.2%
2021-22	40.2%	60.1%
2022-23	42.5%	65.3%

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
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**4.3 IT Infrastructure**

**4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection****Response:**

There are two smart classrooms and Five others departmental digital classrooms available at the college. By these electronic gadgets the college has provided IT facilities to the students. A unit of broad band Wi-Fi connectivity is also provided a few months back. A modernized language lab with intact capacity 10 nos. of students is facilitating by the college that is conducted by the department of English. The college has facilitate the library automation system where a unit of browsing section is installed by connecting internet facility for providing to the students and staff for accessing the online resources such as N. List, National Digital Library of India, and other ICT initiatives of Ministry of Education, Govt. of India including other Open Educational Resources. The college authorities have been paying utmost effort for installation of more number of computers in college for students' sake and more expansion of broad band facilities. Since the year 2019, the admission process, examination form fill-up etc. have been done through online mode

File Description	Document
Upload Additional information	<a href="#">View Document</a>
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**4.3.2 Student – Computer ratio (Data for the latest completed academic year)**

**Response:** 35.45

**4.3.2.1 Number of computers available for students usage during the latest completed academic year:**

Response: 20

File Description	Document
Upload supporting document	<a href="#">View Document</a>

**4.4 Maintenance of Campus Infrastructure****4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)**

**Response:** 36.03

**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**



2021-22	2020-21	2019-20	2018-19	2017-18
23.4	15.4	27.39	19.3	29.79

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

**Response:** 25.06

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
306	207	294	0	63

File Description	Document
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#### 5.1.2 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** B. 3 of the above

File Description	Document
Upload supporting document	<a href="#">View Document</a>
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#### 5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

**Response:** 2.05

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
00	36	35	00	00

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

**Response:** B. Any 3 of the above

File Description	Document
Upload supporting document	<a href="#">View Document</a>

## 5.2 Student Progression

#### 5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

**Response:** 9.32

##### 5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
17	18	08	08	08

##### 5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
72	156	245	39	121

File Description	Document
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Institutional data in the prescribed format	<a href="#">View Document</a>

**5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)**

**Response:** 100

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
07	02	04	06	02

**5.2.2.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
07	02	04	06	02

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

**5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response:** 1

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at**

*national/international level (award for a team event should be counted as one) year wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
0	00	00	0	1

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

**Response:** 1.6

#### 5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
01	00	0	03	04

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Response:**

The Alumni Association is formed under Simen Chapari College on 10-12-2018 with a purpose to have a supporting network of former graduates in the elevation of the status of the college. The association has been recently registered under the Societies Registration Act xxi of 1860 bearing RFS-RS/2023/0040. It brings closer the ideas of fraternity and cooperation. The passed out students always remain in memory as assets to the college and they stay connected to the institution in different times and climes. Howsoever, we have received supports from passed out students in the form of materials. They have also remained

cooperative in college activities such as, community programmes, culture, games and sports, workshops, awareness programmes, workshop on entrepreneurship, health and sanitation awareness, relief occasions. The former students have been found to be quite coordinating and supportive in stage decorations and cultural functions during the days of almost every college week. Some of them are also invited and engaged as judges for various competitions held during the occasions of the college weeks. Right from the pandemic period to the year 2022, the Alumni Association has also not been functional. It is only after we have determined to invite NAAC, then we become conscious of its greater significance, and accordingly, the first ever greatest Alumni Meet has been held at the Conference Hall with the congregation of not less than three hundred and fifty number of our alumni members. It has been highly inspiring and mesmerising for all of us. After that the institution has been able to receive large contributions from our alumni members such as Book Shelves, Chairs, Departmental Cabins, books etc. They have really enervated our spirit. And now, we are quite conscious of its full extension within a very few years. Further, the institution hopes that the alumni would always be the inspiring individuals for the upcoming generations and helpful in bringing about social change.

File Description	Document
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## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

**6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance**

**Response:**

The Principal of Simen Chapari College as the head of the management faculty designs and executes the academic and administrative policy and acts as the architect of the infrastructure development. The Principal of the college acts as the Secretary of the Governing Body and plays the pivotal role in designing the management policy. The Principal/Secretary of the college implements the policy so designed with active co-operation of the faculty members of the college.

The academic policies and course curriculum designed and prepared by the affiliating university are implemented with cooperation of the faculty members of the respective departments in consonance with the mission and vision of the college.

For implementing various curricular and infrastructural activities, the Principal, as the management leader constitutes different committees and Cells to carry out the action plans for fulfillment of the stated missions.

The members of various committees are informed about the duties and responsibilities in formulating the action plans. The institution always takes initiative to run innovative programs.

The strategies, policies are framed and approved by the Governing Body of the college. Any policy prepared by the Principal in consultation with the faculty members is approved in the Governing Body if found to be of significance for students' welfare.

The institution ensures involvement of all stakeholders for effective improvement of the quality of the institution, internal coordination and monitoring mechanism. Coordination between the administrative staff and teaching staff of the college is effectively maintained. The Principal has been playing a leading role in bringing about organizational change, inclusive of administrative reform, infrastructure development, discipline of work and promotions of work culture in the institution. The institution reinforces the culture of excellence through workshops, awareness programmes, special lectures, teaching-learning and evaluation, applying for research projects etc.

The Principal of the college prepares all its plans and policies in consultation with the Governing Body, IQAC and other committees. At the time of execution of its policies and plans, all the staff members and students are involved. Outcomes are reviewed and are studied and changes for the improvement where required are incorporated in the system.

The college authority manages to involve each and every member of the college fraternity in the academic and curricular works of the college in addition to their rendering normal services by incorporating them

into various committees constituted in the college. Several committees are constituted by the Governing Body of the college for overall management of the admission, conduct of examinations, promotion of research and extension activities, development of infrastructure facilities, encouraging cultural activities, etc.

For smooth conduct of administrative functions, teachers are also involved by the Principal with formation of college academic board. A teacher is given the responsibility of secretary of the Academic Board for duration of two years. And the Heads of the departments are assigned the responsibility of care taking the departmental activities and also other related issues for facilitating better teaching learning activities

File Description	Document
Upload Additional information	<a href="#">View Document</a>
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## 6.2 Strategy Development and Deployment

**6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc**

**Response:**

The college has taken up various measures for decentralization of power and such several committees have been formed with faculty members for overall management. Simen Chapari college fosters and promotes the participatory management. This has been maintained at the higher as well as at the lower level too. The Governing Body is the highest decision making authority with the Principal as the Secretary. The Governing Body comprises of the President, Principal cum Secretary, two university nominee members, guardians, a teacher representative, non-teaching staff. There are several sub-committees to run the administration formed by the Governing Body. For example, the college has the following bodies working at different levels –

1. IQAC
2. Research Committee
3. Building Construction Committee
4. Women's Cell
5. Students' Counseling and Career Guidance Cell
6. ST /SC /OBC Committee



7. Admission Committee
8. Anti-Ragging Cell
9. Grievance Redressed Cell
10. Library Advisory Committee
11. Anti-Sexual Harassment committee.
12. Teachers' Unit
13. Students' Union
14. Feedback Analysis Committee
15. Hostel Management Committee
16. Examination Committee

The appointment and functions of some the existing bodies and committees of the college are –

1. Principal:- Appointment, academic, administrative, financial and community functions are executed as per the rules and guidelines laid down by the UGC and Directorate of Higher Education, Govt. of Assam.
2. Academic Secretary:- The Principal appoints a teacher as the academic secretary to look after all academic activities designed as such in coordination with other academic committee members.
3. Head(s) of the Departments:- The senior most faculty member of the respective department is appointed as the Head to look after the departmental works.
4. Teachers: Appointment as per UGC and State Government guidelines and in the initial post of assistant professor.
5. Non Teaching Staff : Appointment as per UGC and State Government guidelines.

Service Rules:As per UGC and Government of Assam Service rules.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.2.2 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** E. None of the above

File Description	Document
Upload supporting document	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

**Response:**

Simen Chapari college always endeavors for professional development of its teaching and non-teaching staff by adopting the policy such as –

- The college encourages its faculty members to participate in capacity building and enrichment programmes such as Refresher Courses, Orientation Programmes and Short Term Courses etc. and likewise NOCs and leaves are granted to the teachers interested in participation.
- Efforts are made so that the faculty adopts student-centric education approach, academic planning, and use of modern teaching-learning aids to make the curriculum interesting and effective for the students.
- Promotes research activities by encouraging the faculty members to carry out research work and run projects like MRP etc.
- Promoting the participation of students, faculty members and staff in all co-curricular, extra-curricular, community development and social work.
- The college ensures inclusiveness of female section by employing reasonable member of female as faculty members.
- The Women's Cell undertakes extension activities.
- The development of the sense of team work or united effort among the members of college community has been the major concern of the staff for enhancement and maintenance of effectiveness of the institution.
- The college provides all sorts of leaves such as maternity leave, paternity leave, child care leave, casual leave, study leave, medical leave etc.
- Encouraging participation in Skill development and training for non-teaching staff.
- The principal of the college is always cordially involved in paying due regards to the suffering teaching and non-teaching staff at the time of distress. He is very sincere in helping any of the members with financial assistance through contribution of the staff members in matters of illness or any kind rituals.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
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### 6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

**Response:** 0

#### 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

**Response:** 11.4

#### 6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
04	06	06	03	03

#### 6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

**6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

**Response:**

The college has an efficient financial system to manage its day to day activities and mobilize resources in an effective manner.

Fee structure is decided by the Governing Body.

The institution has been implementing as cashless campus In certain circumstances cash payments are made.

The committee makes a comparative statement of the tendered quotations and the lowest bidder with requisites criteria is asked to supply the quoted materials. The payments are made only after receiving the material by A /C payee cheque.

Construction committee is constituted by the GB to look after all construction related works.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

**6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

**Response:**

The IQAC has contributed in institutionalizing the quality assurance processes with respect to Co-curricular, extension activity, students support and best practice etc. The institution has an Internal Quality Assurance Cell (IQAC) established on 12/09/2016. It has been contributing for the promotion of

quality education.

Extension activity:

The college staff and students are engaged in various extension activities including academic service. The college has adopted one nearby secondary school. The teachers have been rendering the service of periodic teaching at the institution through their own efforts. **The IQAC and NSS** of the college are involved in several awareness program on different issues of present day relevance such as quality enhancement programmes, interaction programme, tree plantation, clean drive programme, awareness on Female welfare, health, sanitation program etc. The college has also adopted one of the nearby village named 'Simen Kaiborta 'and is working in the development and welfare of the said community.

The heads of the department are engaged in monitoring the classwork activities, quite often by visiting to the classrooms and checking out any ill happenings if any so that measures be taken for assuring quality outcome as well as learning outcomes. Various sittings in Principal Chamber take place at regular intervals to monitor the performance level by teachers in every month where each head of the department has to inform all about the progress of the learning outcome and also highlight the future strategies of teaching methods and techniques to be adopted for quality assurance of the teaching learning improvement. Sometime in general meeting or in interaction programme with students, the head of the institution openly questions the students in front of the teachers to relate on the progress of the taught contents and any shortcomings found thereon.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 6.5.2 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)/ membership of international networks**
- 3.Participation in NIRF**
- 4.any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc**

**Response:** C. Any 2 of the above

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

##### Response:

Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate /organize national and international commemorative days, events and festivals during the last five years.

Simen Chapari College takes all measures for the promotion of gender equity during the last five years. The College provides co-education and equal opportunity to the students irrespective of their caste, creed and religion. The institution emphasizes towards the promotion of gender equity and upliftment of female status in the society. The college celebrates the International Women Day at the college campus in collaboration with Vivekananda Kendra. The Institution annually observes National Girl Child Day and organizes felicitation program like to the outstanding Girl student. It also works for the empowerment of girl child.

The College has Career Counselling Cell which organizes Counselling sessions for the students of this rural region for enrichment and enlightenment in the areas of knowledge and career building. Simen Chapari College organized a week long camp of NSS Unit at the adopted village Somkong Narayanpur Rabha village, on the theme “Health, Public Sanitation and personal hygiene from 6-12-2017 to 10-12-2017, emphasizing on awareness drive relating to maternity health and Public Sanitation and Personal Hygiene ,with the participation of 50 no’s of NSS volunteers. The College organized special NSS camp at RVC Tinikunia village from 27-1-2019 to 31-1-2019 on the theme, “Education, Literacy and Conservation of Cultural heritage” with 45 Nos. of NSS Volunteers.

The institution has issued ID cards to the students and all teaching and non-teaching staff with valid date, containing name, photograph, and address to ensure safe entry and passage into other organizations and also to identify whenever necessary. The College has established Anti-ragging Cell and Anti Sexual Harassment Cell to develop guidelines and norms for a policy against sexual harassment. Simen Chapari College has annually organized, celebrated and observed National festival, birth and death of great personalities, national days and the days of national significance etc. The College celebrates Republic Day on 26th January every year. The “Independence Day” is celebrated every year on August 15 by hoisting of the national flag by the principal at college premises.

World Environment Day is observed on 5th June annually. The College conducts tree plantation programme on this day. The Institution also observes International Women Day on 8th March to help women gain full and equal participation in global development. Gandhi Jayanti is celebrated every year on 2nd October to commemorate the birth anniversary of Mohandas Karamchand Gandhi. The College celebrates Rastriya Ekta Divas annually. The institution wholeheartedly observes the death anniversary of Sudhakantha Dr.Bhupen Hazarika and Kalaguru Bishnu Rabha. The International Yoga Day is observed and celebrated with the exercise of yoga and the speech events by the principal and some dignitaries for making growth of physical, mental and social health & hygiene of the college community. In this

programme, other guests from nearby institutions and villages are also called upon to participate in the well-being.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document
Upload supporting document	<a href="#">View Document</a>

### 7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

Response: A. All of the above

File Description	Document
Upload supporting document	<a href="#">View Document</a>

### 7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The Institution has undertaken various initiatives for promoting tolerance and harmony towards Cultural, regional, linguistic, communal, socio-economic and other diversities. The institution's efforts are directed

towards providing an inclusive environment. Accordingly, numbers of steps are initiated. The institution itself is located in an area which is the hub of

different tribes and ethnic communities. Considering this fact, the IQAC, Women Cell and NSS of the institution carry out some of the activities such as celebration of International Women Day, Independence Day, Republic Day, and Saraswati Puja, arranging flood relief camp, Teachers' Day, Fresher's Day, Cultural Programmes like traditional dress competitions on different ethnic groups, literary arrangement and involvement in programmes of social activities.

Every year the College observes 'College Week' arranging different Sports and Cultural Competitions like Bride Competition (students present themselves as brides of different Communities), Major and Minor games, Multi-Cultural Procession, Speech Competition, Songs and Dances. Students from different places with diverse Cultural and Linguistic background participate in it and the successful students are awarded with medals and certificates. The NSS Unit of the College has performed activities such as tree plantation and clean drive programme. The Women Cell of the College organizes Competitions like Embroidery, Hand Spinning, Cooking, Singing and Dancing among the students and women of the locality.

Extension programme on health & hygienic, education and social activities are conducted in different times by going to the neighboring localities such as Somkong, Tinikonia LPS etc. Motivational and devotional programmes are quite often held at the college premises under the initiative of Education and Assamese department in coordination with the faculties and Yoga Cell. Different workshops have been conducted since time past relating to personality development and entry into service under Career Guidance & Counselling Cell as well as other activities on the development of English language behaviour and the communication skills. Moreover, discussion on Human Rights & Women Empowerment has been held in cooperation with Political Science department. The Bodo and English departments have been giving continuous effort for scintillating the students' talent in the areas of education, language skills, social and cultural activity through constitution of Bodo Students' Literary Society and the English Literary Forum.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

#### Response:

#### (i) Title of the practice: Community Service Programme

#### Objectives of the Practice:

1. To increase the sense of social responsibility, a global view of society and a will for helping others,



citizenship, leadership quality and democratic attitude among the students.

2. To acquaint the needs, problems of neighborhood and strive to find out the solution of community problems.
3. To extend ground level understanding and develop the ability of creativity and critical judgment among students.
4. To develop the quality of radiant personality like quality of sympathy, truthfulness, morality, sense of service, communication skills.
5. To make the community members aware of aspects of health and hygiene, government development schemes and life skills etc.

**Context:**

Simen Chapari College is situated in a rural based area surrounded by charming hills, green forest and Simen River inhabited by different tribes and communities. Most of the inhabitants are from the socio-economical hazards like poverty, illiteracy, unemployment and marginalized from the main stream of development.

The overall development of a backward area cannot be ensured and achieved without the development of socio-economically marginalized section of the society. So far as the Simen Chapari College is located at such backward area it is high time to complement to the Government efforts in matter of awareness drive and ensuring peoples' participation in the process of development.

**The Practices:**

Simen Chapari College aims at providing higher education to the students of such remote locality. The institution is responsible towards the society for arranging various programmes at various levels for giving a helping hand in the process of socio-economic and educational development. So the college organizes special camps at different places and other extension activities in the neighbouring villages and schools. Five Days' Special Camp on Health, Public Sanitation & Personal Hygiene and also another 5 Days' Special camp on Education, Literacy & Conservation of Cultural Heritage has been organized by the NSS Unit of Simen Chapari College. The 4th International Yoga Day has been observed at Panchim Adharsa High School under NSS. Swachhata Pakhwada has also been organized by NSS both inside and outside of the campus. Fund collection for distribution of essential commodities for flood affected people and also clean drive at simen river picnic spot have been the some other examples. The college adopted Koivatra village under the initiative of education department and has also organized clean drive programmes at local market places, and different school grounds and road sides. The college community is also involved in distribution of woollen cloths for the comfort of people during winter seasons and in prevention/ protection of village areas from soil erosion due to the flood in summer season through construction of bamboo dams at place like Rongpuria village. Health awareness camps as well as educational extension activities are organized at Somkong High School and Kasturba Gandhi Balika Vidyalaya. Mentoring classes for development of communication skills among students, has been imparted through the guidance of Sir Krishna Bhujel, HoD of English department in 2018, in the mechanical and electrical engineering courses of the Dhemaji Polytechnic Institute, Simen Chapari. Awareness camps against drug abuse, AIDS, COVID-19 and Cyber Security etc. have been our agendas toward community service. All the teachers

individually as well as under the umbrella of NSS Unit, and the college authorities have been engaged willingly for providing food packages to the poor and needy people of the society during the days of pandemic situation of COVID-19.

#### **Evidence of success:**

The people of neighbouring villages including educationists, teachers and senior citizens of different castes and communities always provide their support and cooperation as well as keep their positive interest in institutional matters like annual college week functions, distribution ceremonies, awareness programme, cultural programme, training and entrepreneurship, quality enhancement activities and other nature of community services held or conducted by different cells of the college within the ambit of the college authorities. They also actively participate in the relief camps, distribution of food packages and dam making works, college motivational programmes, talks on women empowerment, workshops on Human Rights, Bishnu Rabha Divas and the Birth Anniversary of Dr. Bhupen Hazorika and so on. In other programmes like workshops on 'Teaching English in Secondary Level School', many teachers from different schools under Jonai Sub-Division have actively participated in all the four days programme. They also admitted their benefit from this programme.

#### **Problems Encountered And Resources Required:**

Sometimes, the institution has to face certain problems to implement the action taken out in its plans because of bad weather. Other reasons may be highlighted here such as tight schedule of CBCS semester system, short duration of each semester, semester breaks and evaluation process, busy schedule of the village life, unawareness of some local members and also shortage of fund in the college. Except the fund under NSS, we are still unable to have financial support from other agencies.

Even still we are not pacing back from undertaking institutional strategies and plans for extension of community services. For instance, we have been communicating with some local NGOs, Krishi Bigyan Kendra, District Industries & Commerce for collaborative works to channelize training programmes for students as well as rural masses with a view to creating self-employable conditions.

#### **(ii) Title of the Practice: Tree Plantation Programme**

Objectives of the Practice:

1. To identify the students with some vital environmental degradation, pollution and global warming that are caused by deforestation.
2. To create healthy living and social well-being.
3. To sustain for cognitive development and education.
4. Climate change mitigation.
5. To provide shade on glaring hot during summer.
6. To beautify the surroundings of the institution.

File Description	Document
Best practices as hosted on the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

### 7.3 Institutional Distinctiveness

#### 7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

##### Response:

Since the day of the establishment of Simen Chapari College, all the academic, co-curricular as well as extra-curricular activities have been carried on in commensurate with the motto, “**Voyage Towards Knowledge, Truth, Unity and Prosperity**”. Paying respect to the motto, the priority and thrust has been unanimously given for ‘Self -Reliance through Education’ as the institutional distinctiveness.

Simen Chapari College has been established in the year 1994 with the noble efforts of the local people and the educationists. The institution has sacrificed the experience of visiting to neighbouring villages for motivating the local guardians to send their students to take higher education. Besides this, since the establishment of this institution, the college management extended admission facilities in credit or in instalment system, especially to the poor students till the date of its provincialization (w.e.f. 2013) as well as tuition fees were waived off for their education. At present, the institution has made availability of some modern facilities necessary for higher educational institutions like separate library building, indoor stadium, girls’ hostel, outdoor Open Air Playground, College Canteen and many other such student supporting facilities. Medium of instruction is in bi-lingual mode because majority of the students are from different Vernacular mediums. The institution organizes workshop and seminars to excel the teaching learning activities for all-round development of the students.

The greater purpose of Simen Chapari College is to fulfill the dreams and desires of the students. The main attempt and focus since the birth of the institution is to create a suitable academic environment for educational values. With regard to value education, all the faculty members have been giving their untiring effort in providing knowledge of community services, unity and fraternity, physical and mental health, competition and cooperation, skills of personality development in matters of employable condition. With such objectives of orienting self-reliance in students the institution has been ceaselessly working since the initial stage in conjunction with the Bodies and Cells under the administration since long ago.

##### The NSS:

The National Service Scheme unit of Simen Chapari College has been sincerely engaged in training the students for infusing the ideas of the benefits of team work through cooperation in social activities. Many interested students have been enrolled as volunteers for giving a helping hand in community services.

Special camps, relief programme, tree plantation and other workshops are organized for providing knowledge and practical experience in the field of adjustment and unity.

### **Career Guidance & Counselling Cell:**

Since 2016-2017, the Career Guidance & Counselling Cell of the college has been organizing various awareness programmes on physical and mental health, personality development and entry into service, HIV/AIDS, Cyber Security, appearing in IAS Examination and workshops on the improvement of the English language and communication skills for teachers and students. Through such programmes, students are also given the ideas of ethical and moral values.

### **English Literary Forum and Boro Students' Literary Society:**

The contribution of English Literary Forum and Boro Students' Literary Society are equally enervating in organizing the body of the forum in every year with a purpose to infuse the knowledge of sincerity and devotion to work for the people and also to bolster up the potentialities of the students in the areas of literature and culture. The Boro Students' Literary Society is also able to publish annual magazine 'Geremsa' and convene 'Poets' Meet' on the days of convenience, sometime, in support with English Department. Both the departments publish the departmental wall magazines through these forums with the objective of bringing about the inherent talents among students in different genres of literature.

### **Political Science students' Study Circle:**

The political science department of the college has constituted a Study Circle with the objective of making students aware of the ideas of equality and fraternity, liberty and human rights, democratic sentiment and republicanism as well as the societal norms so that they may be the successful citizens in the future in becoming a part for contributing to the national development. Further, it aims to teach students to be a social being amidst the political scenario.

### **Educare Association:**

The faculty members of education department have been working hard for inculcating the values of education through organization of various practical and theoretical activities for students. They also conduct programmes of motivational speech and meditation. Students are also taught the teachings of great Mahatmas to encourage them with the ideals of sacrifice and success

### **Yoga Cell and Vivekananda Cell:**

Through the performance of activities under Yoga Cell and Vivekananda Cell, Simen Chapari College has reflected the holistic education by infusing the tenets of spirituality and moral vivacity. Both the cells have been organizing various programmes of moral, ethical, devotional, spiritual and physical values. Students are benefited to a certain extent. Motivational programmes are also occasionally held among teachers and students.

**Women Cell:**

In coordination with the Women Cell, the institution has targeted to achieve its principle for providing equality and opportunity in education along with the thoughts of gender equality and gender sensitization. Along with this, we take much care for eradicating any kind of underestimation against women section of the society. This is our priority to give equal treatment to both the sexes.

**Students' Union Body:**

Every year, the College Students' Union Body is formed through election/ selection process among students to imbibe the knowledge of leadership qualities, team spirit, social welfare and sacrifice. They are also made aware of how the institution has been functional in fulfilling the hopes and aspirations of the learners with an equal justice.

**Alumni Association:**

The Alumni Association is formed under the Simen Chapari College in 2016 with a purpose to have a supporting network of former graduates in the elevation of the status of the college. It brings closer the ideas of fraternity and cooperation. The passed out students always remain in memory as assets to the college and they stay connected to the institution in different times and climes. Further, the institution hopes that the alumni would always be the inspiring individuals for the upcoming generations.

File Description	Document
Appropriate web in the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

## 5. CONCLUSION

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### **Additional Information :**

During the past few years, the college has made a few outstanding achievements like good results, University records/Championships in Taekwondo and in different sports activities, etc. The untiring effort by the management, Staff, the students and of course the consistent help and cooperation by the local people at large, are the resourceful agents to give the college its present status. Such achievements remind us of our commitment. We salute the founders, their contribution, and now, we are now looking forward to meeting a successful future.

The aim of this college is to be a part of the nation in creating good and cultured human resources with proper intelligence and skillfulness to run a good societal life and livelihood. Keeping in view the present day educational culture and tendencies, the college has now made certain strategies for equipping the learners with skillful knowledge through the contents like micro-teaching, project study, field works. Over and above these, the college has been trying to organize workshops and trainings to students as well as the rural masses in the areas of entrepreneurship, mushroom cultivation, language skills, personality development and career building etc.

Considering the rural based environment of the locality, the college community has been giving utmost care in visiting schools for educational extension activity and for clean drive programmes in cooperation with teachers and students in the neighboring areas etc. The faculties have been giving efforts for inculcating moral and ethical values by organizing workshops and talk programmes through NSS Unit, Educare Association, Yoga Cell, Women Cell, Anti-Ragging Cell etc. Plantation programmes are undertaken in collaboration with different NGOs from time to time.

### **Concluding Remarks :**

The college has come across certain hurdles and barriers for bringing about its fruitfulness in education. We still have a long way to go and rise. So, besides course curriculum, we have been conducting different programmes of agriculture, handicrafts and other basic things for students as well as local citizens in collaboration with Krishi Vikash Kendra, District Industries and Commerce Centre, Dhemaji etc. We take interest in providing opportunities for students to educate themselves so that they may understand the art of living. Apart from arts studies, we have also intended to introduce science stream in the near future. Accordingly, we have sent proposal to the Director of Higher Education, Govt. of Assam, for its kind consideration. Along with these, we are planning to facilitate more ICT based classrooms and better facilities for games and sports to fulfil the needs and desires of the students community. We also keep keen interest in developing the teaching- learning activities by encouraging teachers to be more friendly and cooperative in taking feedbacks, holding interactive sessions with students. Faculties are encouraged to involve themselves in community service activities by adopting certain localities.

Care is also taken to provide fee concession to the students of downtrodden and poor families. The teachers of the college are also giving parental care in understanding the mental health and hygiene of the learners.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.2	<p><b>Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years</b></p> <p>1.2.2.1. <b>Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years</b>            Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>54</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>54</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	54	0	0	0	0	2021-22	2020-21	2019-20	2018-19	2017-18	54	0	0	0	0
2021-22	2020-21	2019-20	2018-19	2017-18																	
54	0	0	0	0																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
54	0	0	0	0																	
1.3.2	<p><b>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</b></p> <p>1.3.2.1. <b>Number of students undertaking project work/field work / internships</b>            Answer before DVV Verification : 119            Answer after DVV Verification: 105</p>																				
1.4.1	<p><b>Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)</b></p> <p>Answer before DVV Verification : Yes            Answer After DVV Verification: Yes</p>																				
2.1.1	<p><b>Enrolment percentage</b></p> <p>2.1.1.1. <b>Number of students admitted year wise during last five years</b>            Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>386</td> <td>350</td> <td>261</td> <td>368</td> <td>299</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>386</td> <td>350</td> <td>261</td> <td>368</td> <td>299</td> </tr> </tbody> </table> <p>2.1.1.2. <b>Number of sanctioned seats year wise during last five years</b>            Answer before DVV Verification:</p>	2021-22	2020-21	2019-20	2018-19	2017-18	386	350	261	368	299	2021-22	2020-21	2019-20	2018-19	2017-18	386	350	261	368	299
2021-22	2020-21	2019-20	2018-19	2017-18																	
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386	350	261	368	299																	

2021-22	2020-21	2019-20	2018-19	2017-18
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## 2.6.2 Pass percentage of Students during last five years

### 2.6.2.1. Number of final year students who passed the university examination year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
72	156	245	39	121

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
72	159	251	44	145

### 2.6.2.2. Number of final year students who appeared for the university examination year-wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
120	161	280	203	136

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
120	161	280	210	159

Remark : DVV input per attached supporting documents by HEI during clarification

## 3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

### 3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
14	12	21	7	38

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	8	17	6	7

Remark : Revised values excluding 2022 books and chapter publication



3.4.3	<p><b>Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years</b></p> <p>3.4.3.1. <b>Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 510 1046 645"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>7</td> <td>8</td> <td>11</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 723 1046 857"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>5</td> <td>5</td> <td>5</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	0	0	7	8	11	2021-22	2020-21	2019-20	2018-19	2017-18	0	0	5	5	5
2021-22	2020-21	2019-20	2018-19	2017-18																	
0	0	7	8	11																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
0	0	5	5	5																	
3.5.1	<p><b>Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.</b></p> <p>Answer before DVV Verification : 3 Answer After DVV Verification :3</p>																				
4.1.2	<p><b>Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)</b></p> <p>4.1.2.1. <b>Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)</b></p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 1373 1046 1507"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>40.87</td> <td>18.21</td> <td>17.32</td> <td>28.10</td> <td>100.01</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 1585 1046 1720"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>40.8</td> <td>18.2</td> <td>17.3</td> <td>28.1</td> <td>100</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	40.87	18.21	17.32	28.10	100.01	2021-22	2020-21	2019-20	2018-19	2017-18	40.8	18.2	17.3	28.1	100
2021-22	2020-21	2019-20	2018-19	2017-18																	
40.87	18.21	17.32	28.10	100.01																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
40.8	18.2	17.3	28.1	100																	
4.3.2	<p><b>Student – Computer ratio (Data for the latest completed academic year)</b></p> <p>4.3.2.1. <b>Number of computers available for students usage during the latest completed academic year:</b></p> <p>Answer before DVV Verification : 20 Answer after DVV Verification: 20</p>																				
4.4.1	<p><b>Percentage of expenditure incurred on maintenance of infrastructure (physical and academic</b></p>																				

**support facilities) excluding salary component during the last five years (INR in Lakhs)**

**4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
23.46	15.49	27.39	19.31	29.79

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
23.4	15.4	27.39	19.3	29.79

**5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years**

5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
306	207	294	0	63

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
306	207	294	0	63

**5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

5.1.3.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
02	00	00	00	00

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
00	36	35	00	00

**5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances**

**including sexual harassment and ragging cases**

- 1. Implementation of guidelines of statutory/regulatory bodies**
- 2. Organisation wide awareness and undertakings on policies with zero tolerance**
- 3. Mechanisms for submission of online/offline students' grievances**
- 4. Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : B. Any 3 of the above

Answer After DVV Verification: B. Any 3 of the above

Remark : DVV input as per supporting data attached.

**5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**5.2.1.1. Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
20	18	08	08	10

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
17	18	08	08	08

**5.2.1.2. Number of outgoing students year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18

**5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.2.1. Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
04	02	04	06	02

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
07	02	04	06	02

**5.2.2.2. Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18

**5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
01	00	00	04	02

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	00	00	0	1

Remark : DVV input as per attached supporting documents excluding Participation / inter-collegiate awards

**5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
01	00	01	02	04

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
01	00	0	03	04

**6.2.2 Implementation of e-governance in areas of operation**

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**

**4. Examination**

Answer before DVV Verification : D. Any 1 of the above

Answer After DVV Verification: E. None of the above

**6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years****6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
02	00	00	00	01

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

Remark : Revised values as HAI has no claim under this metrics

**6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years****6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
15	84	22	15	17

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
04	06	06	03	03

**6.3.3.2. Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18

**6.5.2 Quality assurance initiatives of the institution include:**

- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**

	<p>2. <b>Collaborative quality initiatives with other institution(s)/ membership of international networks</b></p> <p>3. <b>Participation in NIRF</b></p> <p>4. <b>any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc</b></p> <p>Answer before DVV Verification : B. Any 3 of the above Answer After DVV Verification: C. Any 2 of the above</p>
7.1.2	<p><b>The Institution has facilities and initiatives for</b></p> <p>1. <b>Alternate sources of energy and energy conservation measures</b></p> <p>2. <b>Management of the various types of degradable and nondegradable waste</b></p> <p>3. <b>Water conservation</b></p> <p>4. <b>Green campus initiatives</b></p> <p>5. <b>Disabled-friendly, barrier free environment</b></p> <p>Answer before DVV Verification : A. 4 or All of the above Answer After DVV Verification: A. 4 or All of the above Remark : DVV input as per attached supporting documents</p>
7.1.3	<p><b>Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following</b></p> <p>1. <b>Green audit / Environment audit</b></p> <p>2. <b>Energy audit</b></p> <p>3. <b>Clean and green campus initiatives</b></p> <p>4. <b>Beyond the campus environmental promotion activities</b></p> <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: A. All of the above Remark : Revised values as per attached supporting documents by HEI</p>

## 2.Extended Profile Deviations

<b>Extended Profile Deviations</b>
No Deviations